



The Episcopal Diocese of Spokane

Information about the 45th Annual Convention

Oct 16-18, 2009

Where will the Convention take place?

The Clearwater Deanery will be welcoming us in Lewiston, Idaho, for the 45th Annual Convention of the Diocese of Spokane. The Red Lion Hotel in Lewiston will be the site of our business sessions, worship, and will serve as the official convention hotel.

When does Convention start and end?

Registration opens at 11 a.m. on Friday, October 16, and the Convention comes to order at 2 p.m. Hearings and briefings on resolutions, the budget, and other business related matters are scheduled for Friday afternoon. Convention concludes with the Convention Eucharist on Sunday at 10 a.m.

How do I register? What is the cost?

All are welcome, but we do require separate registrations for each clergy and lay delegate, as well as for each visitor and members of the Youth Presence. The basic registration fee is \$50; meals can be purchased separately. The Youth Presence registration fee of \$75 includes lodging and all meals. After September 16 a late registration fee of \$15 will be charged. The final registration deadline is October 10.

To register you may fill out a copy of the registration form included in this packet. You are also encouraged to register online by going to www.spokanediocese.org/gov/convention. A credit card is required for online registrations.

Where do I stay?

Blocks of rooms have been set aside for us at the Red Lion. Please contact the hotel directly to reserve your room at 208.799.1000 and mention you would like the Episcopal Diocese of Spokane group rate. Our convention rate is \$84 plus tax.

We encourage you to make your room reservations early, as the hotels will release the blocked rooms starting on **September 14**. After that date, rooms can continue to be booked on a first-come first-served basis.

Key Dates and Deadlines

September 14

- Last day for guaranteed hotel room reservation

September 16

- Resolutions due
- Exhibitor Deadline
- Child care registrations
- Registration Deadline (\$15 late fee after this date)

October 2

- Names of those deceased (necrology)
- Names of those baptized, confirmed, received to be submitted to Diocesan Office

October 10

- Final convention registration deadline
- Delegate roster change deadline

Is child care available?

Child care is available. Please contact the Rev. Gretchen Rehberg for more information at rector@nativitylewiston.com or 208.743.9121

Is there handicap access?

Yes, the hotel is fully handicap accessible. Be sure to request a handicap accessible room if you require it and note any special needs on your registration form.

How do I reserve exhibit space?

An exhibit area is being prepared. A reservation form enclosed. The fee is \$20.00; the reservation deadline is September 16.

How do I submit a resolution?

Guidelines and a submission form are enclosed and are available on the diocesan website. Submit resolutions to Elaine Foerster (elainef@spokanediocese.org) at the diocesan office.

For additional information about resolutions or the process please contact:

- The Very Rev. Bill Ellis, Chair of the Resolutions Committee bellis@stjohns-cathedral.org; 509-838-4277.
- Scott Miller, Chair of the Constitution and Canons Committee jscottmiller@jscottmiller.com, 509.327.5591 ext 121

The deadline for submitting proposed resolutions is one month prior to Convention, September 16. However, early submission is highly encouraged so that resolutions can be properly distributed to all concerned.

How do I nominate someone or run for a diocesan office?

Nominations information can be found on the diocesan website or by contacting Marcia O'Leary, Chair of the Committee on Nominations, at maroleary@comcast.net, 509.466.0469. Nominations from the floor are possible with the consent of the Convention.

When will I receive information about resolutions, nominees and the schedule of the Convention?

Packets will be sent to each congregation and the clergy in mid-September. This packet will contain the pre-convention reports to the Diocese, pre-filed resolutions, biographies of nominees, and other important convention information. Information will be posted sooner on the Diocesan website and will be available for electronic download.

How do I update our congregation's delegate roster?

Send all changes to your delegation roster to Elaine Foerster in the diocesan office as they occur, but no later than October 10. Elaine can be reached at elainef@spokanediocese.org, or 509.624.3191 or toll free at 800.359.2587.

Is there a Youth Presence? How do I register?

We encourage all diocesan youth age 12 (7th grade) and up to attend. They will participate in Convention itself as well as in a full range of activities especially for them. They will sleep at the Church of the Nativity in Lewiston. All meals will be provided.

To register youth, use the regular convention registration form, one for each youth attending, and provide the permission form and the medical authorization form if you do not already have one on file with the diocesan Youth and Camp office (both are available online at www.campcross.org). The early registration deadline is September 16; a late fee applies after that. The final registration deadline is October 10. Contact: Michelle Klippert at michellek@spokanediocese.org, 509-838-4277.

Are there any special needs or instructions for the liturgies?

Yes, see as follows:

- **Names of those deceased, baptized, confirmed, or received between October 1, 2008 and September 30, 2009**

Deadline October 2

Convention liturgies will include the names of those in our congregations who died or were baptized, confirmed, or received between October 1, 2007 and September 30, 2008. Forward those names no later than October 3 to Elaine Foerster at elainef@spokanediocese.org

- **United Thank Offering Ingathering**

Bring your UTO offering for the ingathering at the Sunday Eucharist. Please bring a check for your total UTO offering and place it in the Blue UTO box

You didn't answer my question.

Please contact the Rev Jeffrey Neuberger (jeffreyn@spokanediocese.org) at the diocesan office (509.624.3191 or 800.359.2587). You may also refer to the Diocesan website for additional information- see "Convention Updates" on the 2009 Convention page at www.spokanediocese.org.

Who is responsible for planning Convention, anyway?

The Joint Committee on Arrangements is a committee mandated by the Canons and consisting of members appointed by the Bishop. This committee is responsible for all arrangements and the conduct of each Convention. Its members are:

Chair & Secretary of Convention

The Very Rev. Mart Craft
Cathedral of St. John, Spokane

Business Chair

Scott Miller
Cathedral of St. John, Spokane

Finance Chair

Libby Beck
St. Stephen's, Spokane

Hospitality Chairs

The Rev. Mary Beth Rivetti
St. James, Pullman

The Rev. Gretchen Rehberg
Nativity, Lewiston

The Rev. Robin Biffle
St. Mark's, Moscow

The Rev. Chris Hagenbuch
Holy Trinity, Grangeville

Program & Worship Chair

The Rev. Canon Kristi Philip
Holy Trinity, Spokane